



JOB DESCRIPTION FOR A SHORT-TERM CONSULTANT; NDC SUPPORT PROGRAM ACTIVITIES

Background

One of the biggest threats to the productivity and sustainability of the private sector in Uganda and the social-economic growth and development of the country is climate change. Exacerbated by the degradation of the environment, the disasters that the country has recently witnessed including the recurring floods and landslides that have destroyed various infrastructure and the long droughts that have affected the productivity of the agricultural sector on which over 70% of the local population depends for its livelihood exemplify some of the potential effects of climate change on the socio-economic growth and development of the country. Business transactions within various supply chains have been disrupted by these events and the level of insecurity resulting from loss of jobs increased. The depletion of the raw materials required by the local manufacturing, construction and extractives sectors and destruction of the natural attractions that are critical for the growth and success of the tourism sector have also put their growth and sustainability at risk.

Currently 197 countries in the world including Uganda have ratified the Paris Agreement, which aims to strengthen global response to the threat of climate change by keeping the global temperature rise in this century well below 2 degrees Celsius above pre-industrial levels and to pursue efforts to limit the temperature increase even further to 1.5 degrees Celsius. The Paris Agreement requires all Parties to put forward their best efforts through “Nationally Determined Contributions” (NDCs) and to strengthen these efforts in the years ahead.

In line with its national and global development commitments, Uganda developed its Nationally Determined Contribution (NDC) to the Paris Agreement which seeks to help the country reduce vulnerability to climate change in priority sectors as well as contribute to GHG emissions reductions in the agriculture, forestry, wetlands, energy, manufacturing and transport sectors.

A partnership between Private Sector Foundation Uganda (PSFU), the Government of Uganda through the Ministry of Water and Environment, Ministry of Finance, Planning

and Economic Development and National Planning Authority with support from the United Nations Development Programme (UNDP) has been established to facilitate the realization of the country's NDC under the NDC Support Program. Under this initiative, PSFU will specifically be responsible for encouraging the private sector, which has been recognized by the Government of Uganda and its development partners as a critical development stakeholder in the NDC agenda, to actively engage in climate action.

The organization is now looking for a competent and experienced person to assist in the coordination of the planned project activities.

Job Title: Short term Consultant

Department: Capacity Building Unit

Reports to: The Business Development Manager, Private Sector Foundation Uganda

Job Summary: The Short-Term Consultant will be responsible and accountable for the overall planning and implementation of all activities that will enable the effective implementation of the NDC Support Programme activities for a period of **one year** at PSFU. He or she will also be responsible for monitoring and evaluating the performance of the Program as per the requirements set out in the MOU that PSFU shall sign with the Ministry of Water and Environment (MoWE) and presenting the required information to relevant stakeholders.

The Duties and Responsibilities of the Consultant

- i) Oversee the development of the Business Case on Private Sector Engagement in Climate Action and its related activities.
- ii) Organize and mobilize participants for the workshop to validate the findings of the Business Case on Private Sector Engagement in Climate Action.
- iii) Coordinate the implementation of the Private Sector Skills Symposium and dialogue on Climate Action as well as mobilize resources/partners to support the symposium.
- iv) Mobilize CEOs within the private sector to attend the CEO Round table meetings as well as coordinate the meetings.
- v) With reference to prior activities implemented under the NDC Support Programme; support the establishment of the NDC Investment committee.
- vi) Support the establishment of a financing mechanism to support private sector investments and implementation of climate actions.
- vii) Assist in the formulation of the Investment Funds Committee TORs, work plan, and M&E framework
- viii) Facilitate/coordinate the development of training programmes aimed at equipping the private sector with knowledge and skills required to enable them actively engage in climate action

- ix) Work in collaboration with other partners to support private sector companies to participate in the national low carbon Expo.
- x) Map and provide directory of Small & Medium Scale Enterprises (SMEs), large and multinational investment companies and venture capital providers in Uganda
- xi) Map existing climate finance opportunities for small-Scale Business enterprises in Uganda
- xii) Provide brief on Climate investment challenges and opportunities for the private sector in Uganda
- xiii) Support UNDP and PSFU team organise trainings for the private sector including match-making sessions with financiers to enable project development and implementation
- xiv) Attend and or organize regular and ad-hoc meetings pertaining to the NDC Support programme.
- xv) Monitor and report on all activities under the NDC Support Programme.
- xvi) Any other duties that might be assigned

Required Qualifications:

Education:

- Knowledge on Environmental Management Issues
- A Bachelors Degree in Business Administration, economics or a related field.
- A Post Graduate Diploma in environment/climate related discipline will be an added advantage

Working Experience

- At least 3 years' experience in project management and M&E
- At least five years working with the Private sector on issues relating to climate/environment
- Ability to develop fundable project proposals

Functional Competencies

- Ability to develop and deliver high quality presentations
- Ability to communicate effectively with a wider audience
- Ability to design innovative and effective training tools and resources
- Good report writing skills
- Ability to mobilize and coordinate private sector dialogues/workshops with minimal supervision
- A solid understanding of project management and business development
- A high-level of computer literacy (especially in the use of statistical software)
- Ability to build strong networks and relationships with key public and private stakeholders

Personal Attributes

- A high level of integrity
- Critical thinking and analysis
- Sound work ethics and flexibility
- Self -driven and performance oriented
- Ability to work in high pressure environments
- Strong team player with good organization and communication skills
- Should be results oriented and able to meet strict timelines for outputs
- Should be self-motivated, versatile and adaptable to different people and cultures
- Willingness to work a flexible schedule and simultaneously manage several activities

Language: Fluent English with good proposal and report writing skills

Application procedure

Please send your letter of application titled; **SHORT TERM CONSULTANCY SERVICES UNDER THE NDC SUPPORT PROGRAMME** together with your CV and testimonials to; the Executive Director Attn; Procurement Officer, Private Sector Foundation Uganda, P. O. Box 7683, Kampala-Uganda **by 4th March, 2019 at 4:00pm Local Time.**

WOMEN ARE ENCOURAGED TO APPLY.